

REGULAR MEETING
PALOMINO VALLEY GENERAL IMPROVEMENT DISTRICT
9732 PYRAMID HWY #324, SPARKS, NEVADA 89441
Thursday, August 21, 2025
MINUTES

6:00 p.m. –Convening the Regular Meeting of the Palomino Valley GID

Presiding Trustee Patterson called to order the regular meeting of the Palomino Valley General Improvement District for August 21, 2025, at 6:00 p.m. and conducted Roll call. Trustee Patterson, Trustee Dennis, Trustee Story, Trustee Todd and Trustee Osburn were all in attendance. A quorum was reached. Also in attendance were Shawn Kelly, Operations Manager, and Independent Support Staff Angie Phillips, Bookkeeper and Robin White, Assistant to the Board. Also in attendance was Attorney Mark Forsberg via a computer connection.

1. Trustee Patterson asked for Public Comment on matters **NOT** listed on the agenda:

Deidre Erwin expressed her concern regarding the potholes on Whiskey Springs from Right Hand Canyon to the end.

Chris De Rosa asked if there was a plan to touch every road in a calendar year. He also discussed his desire to see more information shared with the Public regarding the upcoming work to be completed. He felt people would calm down if they knew the status of their road requests.

Trustee Patterson asked for additional Public Comment.

Julie Denetelli would like to see the Board be more proactive regarding the roads as opposed to reactive. She felt a calendar would be helpful.

No additional Public Comment was heard at this time.

Audio: 0:00:00 - 0:04:20

2. Approval of Minutes for July 17, 2025 Open Meeting of the Palomino Valley GID

Trustee Patterson asked for comments from the Board. Trustee Dennis moved to approve the minutes for the July 17, 2025 meeting. Trustee Story seconded the motion. Trustee Patterson then asked for Public Comment on the Meeting Minutes. None were heard. Trustee Patterson called for the vote on the minutes. All Trustees voted "Aye". The motion carried.

Audio: 0:04:11 – 0:04:43

3. Review of Bills and Other Financial Matters for the August 21, 2025 Meeting:

Ms. Phillips reviewed each of the reports as follows:

On the Transaction Report she stated the checks to Sierra Nevada Construction had cleared the bank. She further went on to explain the monthly bills were the typical bills received with the exception of the 4th quarter POOL/PACT invoice. It was lower than expected. She also stated we had three payrolls in this report as well.

Ms. Phillips discussed the health insurance payment explaining that whatever was decided tonight would be reflected in next month's billing. She continued to review the financials, going over with the Board the outstanding bills, which also included the credit cards and the extra payment made this month. Trustee Dennis asked if they were still receiving the cash back on these cards. She assured him the GID was indeed receiving cash back rewards on the cards. She continued going over the Net Ops report including the Wayside Well costs and the Quaking Aspen Project.

Ms. Phillips then reviewed the CTX tax and the issue the State had with the distribution.

Trustee Patterson asked for Public Comment on the bills to be paid. None was heard. Trustee Story asked about the culvert purchased as he did not see it on the reports. Ms. Phillips explained it was paid for at the July meeting.

Trustee Patterson made a motion to pay the bills. Trustee Todd seconded it. The vote was called for. All Trustees voted Aye. The motion carried.

Audio: 0:04:44 – 0:10:00

4. Judicial/Government Affairs: None

5. Road Reports given by Operations Manager, Shawn Kelly

Mr. Kelly stated the roads were holding up well considering it is hot and dry. He said they cleaned up the intersection at Amy Short and Ironwood as well as Wilcox and Amy. Trustee Dennis asked if these were call-ins. Mr. Kelly stated they were not. He was aware of them, and they did the work to clean them up. He asked the Board if they had any questions to let him know.

Trustee Dennis then asked Mr. Kelly about putting more water on the roads and if they had the capabilities to do this. Mr. Kelly responded they have the capability, but they need Mag Chloride for it to be effective, and he was by himself for a while and Mag Chloride cannot be applied without a water truck in front while it is being applied. It requires two people. They continued the discussion on the value of Mag Chloride. Trustee Dennis also asked about Amy Rd and the new chip seal. Mr. Kelly assured him it was holding up. Trustee Todd stated the polymer coating for the road test was being shipped on the 22nd of August to Mr. Kelly. Trustee Story asked about the recycled base that was tried on Bacon Rind Rd. He

was informed it is not holding up at all. The discussion continued and it was determined that the recycled base would not be used again.

Trustee Patterson asked for Public Comment:

The Assistant to the Board read a road request from John McClintic making a formal request for road base on Amy Road between Seth Lane and Pony Springs Road.

Trustee Patterson asked again for Public Comment.

Chris asked if it would be possible to get some repair work done on Quaking Aspen from Ansari to Microwave as this area is in bad shape. He said they would also like to offer up some money for DG (decomposed granite) if this could be put down. Trustee Dennis stated the Board would allow this. Trustee Patterson stated this needed to be verified. Trustee Patterson asked Chris to send an email to Ms. White detailing his ideas regarding this.

Lenore brought up her concerns regarding the school bus issue. She provided a letter sent to the school district in 2021 regarding the buses driving on the dirt roads. She asked the Board to lift the preference for the school buses regarding the dirt roads.

Trustee Patterson instructed the Assistant to the Board to place the School Bus issue on the agenda for the September meeting.

Trustee Patterson asked for additional Public Comment:

Deidre Erwin also expressed her concerns regarding the school buses.

Trustee Patterson again asked for additional Public Comment.

None was heard

Audio: 0:10:01 – 0:24.13

Wayside Well Repairs:

Mr. Kelly gave an update regarding the well. He stated the well is up and running, however the supplier shorted Knoblock (Well Repair Company) one stick of pipe. He is coordinating with them to place the final stick when the well can be down. He also informed the Board the GID would not be billed until the job was completed.

Trustee Patterson asked for Public Comment:

None was heard

The Board had no additional questions.

Audio: 0:24.14 - 0:24:52

Aggregate Surfacing Projects

Mr. Kelly stated he had placed the signs, and he was able to confirm trucks for Monday to begin the work on Quaking Aspen from Wilcox Ranch Road to O'Hara (2 miles).

Trustee Patterson asked for Public Comment:

None was heard

Trustee Patterson stated this is the only aggregate project still outstanding for this year.

Trustee Osburn asked regarding the portion from O'Hara to Ansari on Quaking Aspen. Mr. Kelly assured her it was to be done; however, it would not be completed at the same time. Trustee Patterson asked for clarification on the project. Mr. Kelly stated it was approved by the Board to do the remaining portion of the project with DG from the Ironwood Pit at a future time.

Trustee Osburn asked if the lower portion of Quaking Aspen was unable to be started on Monday could the upper portion be completed first. Mr. Kelly explained it was too hard on the Semi trucks to drive that road, so it was necessary to complete the lower portion first.

Trustee Patterson asked for additional comments.

None was heard.

Audio: 0:24:53 - 0:27.18

6. Unfinished Business:

Palomino Farms Update:

Trustee Patterson asked Ms. White if she had received anything from the County regarding the Palomino Farms Tentative Subdivision Map Case. She stated that they had not responded regarding the stipulations we sent to them. She also stated the County meeting was changed to Nov. 4, 2025.

It was decided to continue this item until the November meeting or such time as the County has had a meeting regarding this issue.

Trustee Patterson asked for Public Comment. None was heard.

Whiskey Springs Bump: The Board is still waiting for information regarding the legality of a Trustee using his private company to work on PVGID roads.

Trustee Patterson expressed his concern that the work should not be done until additional work is to be completed to keep the integrity of the asphalt.

Trustee Dennis explained a different way of dealing with this type of situation on the road. He asked the Operations Manager to look at the different options.

The issue was tabled until a definitive answer is received from POOL/PACT.

Trustee Patterson asked for Public Comment

None was heard

Audio: 0:27:20 – 0:32.58

7. New Business:

a. Review of Updated Board Member’s Handbook went as follows:

Trustee Patterson began the discussion by reviewing the need to update the handbook. He explained the process and how some items are set in stone, but other items are flexible and why this is the preferred approach. He also informed the Board that the Employee Handbook would be the next item to be addressed.

Trustee Todd agreed with the need for flexibility.

Trustee Dennis had a question for the attorney regarding the need to have the information regarding the Open Meeting Law. The attorney said you do not have to put it in but if it’s a reference that is beneficial to the Board Members you may want to have it there. Ms. White stated there is a link in the handbook to the Open Meeting Law. Trustee Patterson clarified where the link is in the handbook.

Trustee Osburn expressed concern regarding the language “supervisor/single point of contact”. She felt it would eliminate the flexibility to contact the Operations Manager. Trustee Patterson explained the Board does not run the day-to-day operations and that is why there is a single supervisor for the operations manager.

Trustee Osburn asked the Operations Manager; Mr. Kelly, how many board members have called him with questions. He stated he had received a call from one board member.

Trustee Patterson explained why he felt the language was appropriate. Trustee Todd also stated he agreed with the chain of command as well.

Trustee Dennis stated he agreed with both sides. He stated he used to call Shawn all the time, he didn't go through Larry Johnson, and he liked to keep the channel open.

Trustee Patterson asked if they would like to go back to the old language.

Trustee Dennis said he didn't see where there were that many issues with it.

Trustee Patterson then stated, "let's just keep the original language".

Trustee Dennis then explained what he sees as the responsibility of the Board and the President.

After back-and-forth discussion it was decided that the wording would be primary/supervisor as opposed to single point of contact.

Trustee Osburn had a question regarding item 10 (audio recordings). It was determined that a link would be provided to an additional audio recording in addition to the You-Tube recording.

Ms. White asked for clarification for the Board on item 4 regarding the Pledge of Allegiance. It was determined that the Pledge of Allegiance would be included in the Board Handbook.

Trustee Patterson asked for additional Board discussion on the handbook. None was heard.

He also stated the first reading would hopefully take place at the September meeting.

Ms. White reviewed the changes set forth by the Board.

Trustee Patterson let Trustee Osburn know that several questions she had prior to the meeting would be addressed in the Employee Handbook.

Trustee Patterson asked for Public Comment:

None was heard

Trustee Dennis made a comment regarding his concerns about how the Board will function in the upcoming years.

Audio: 0:32:59 – 1:00:00

b. Review and Renewal of Employee Health Benefits

Trustee Patterson went over what he felt the Board should consider. He explained that it's all a package deal that includes wages, retirement, and insurance. He gave his background and the issues he has seen with insurance personally. He then proceeded to review the spreadsheet and

the options for renewal listed including the increasing costs. He recommended two options: Option 3 with 6.5% increase, or Option 4 with a 6.72% increase. He then opened the discussion to the Board.

Trustee Dennis then expressed his analysis of the options available to the PVGID. His recommendation was Option 4 as he felt it had lower maximum costs.

Trustee Osburn agreed with Trustee Dennis on Option 4.

The discussion continued, reviewing the different options and costs while keeping the costs from becoming prohibitive. Trustee Todd expressed his desire to keep the insurance the same. Trustee Patterson once again referred to the overall package and the need to keep costs affordable. He referred to the insurance provided by Washoe County. Trustee Story added his comments and stated Option 3 was very similar to Washoe County Insurance. Trustee Todd expressed he hated to see anyone lose anything. Trustee Patterson then went over the premium coverage for the employee and dependents: Employees are covered at 100% and dependents are covered at 75%. The Bookkeeper, Ms. Phillips, also brought up the option provided by the Insurance Broker was to offer a base plan and allow the employee to buy up if they so chose.

Trustee Patterson asked for Public Comment:

Heather Kelly expressed her concern about the insurance being downgraded each year.

Mr. Kelly asked about the possibility of a health savings account.

The Board stated this would have to be an option to look at next year.

Trustee Dennis asked Trustee Patterson for his recommendation. He recommended Option 4. The discussion continued regarding the differences in each plan.

Trustee Story made a motion to select Option 4 on the insurance. Trustee Osburn seconded the motion. The vote was taken. Trustee Patterson, Trustee Dennis, Trustee Story and Trustee Osburn voted 'Aye'. Trustee Todd voted "Nay". The motion carried.

Audio: 1:00:01 – 1:25:18

8. Correspondence:

Ms. White reviewed the correspondence received for the month. The items included:

CTX Payment Information

Report completed for the Public Works Project

The list from the accountant on items needed for the audit (Ms. Phillips was delivering these items the next day)

The request from the Auditor for the Treasurer (Trustee Dennis) to sign allowing the auditor access to bank records for verification purposes.

Audio: 1:25:19 – 1:27:06

9. Calendar: No items for September

10. Board Member and Staff items.

Trustee Osburn brought up several items as follows:

- The work needed on Whiskey Springs from Right Hand Canyon to the end.
- A possible calendar showing potential road work to be done.
- Research done regarding private individuals helping with the cost to allow for repairs to be completed on their specific road and what that would entail.
- A request to put Road Runner/Ernie on the agenda for discussion by the Board

Ms. White explained she had been in contact with Mr. Peterson regarding Road Runner and had sent him a letter regarding the easement issue. She also stated the easement project should be completed by the November meeting for the Board to review and then discuss the next steps regarding these roads.

Trustee Patterson asked for additional Board and Staff comments.

No additional comments were heard

Audio: 1:27:07 - 1:29:50

11. Trustee Patterson asked for Public Comment on matters NOT listed on this agenda.

George Boyce voiced his concern over the need for culverts to be placed by anyone putting in roads that access GID roads.

Deidre Erwin asked regarding maintenance on both Whiskey Springs (potholes) and Piute Creek before the weather changes.

Trustee Dennis and Trustee Patterson reminded her to put in road requests.

Trustee Patterson asked for additional Public Comment.

None was heard

Audio: 1:29:50 – 1:34:21

12. Motion for Adjournment was made by Trustee Todd and seconded by Trustee Dennis. The vote was taken. All trustees voted Aye. Motion carried. Meeting was adjourned at 7:33 pm.

Supporting materials may be requested from palominovalleygid@gmail.com. Reasonable Accommodations and Modifications for people with disabilities are available upon request. Please contact palominovalleygid@gmail.com with your request